



Application for Employment

PLEASE BE ADVISED THAT ONLY FULLY COMPLETED APPLICATIONS WILL BE CONSIDERED.

This application is current for only (90) days. If you wish to be considered for employment after that time, it will be necessary to fill out a new application.

Date		Social Security Number	DOB
Name (Last)	(First)	(Middle Initial)	
Address (No. & Street)	(City)	(State)	(Zip)
Telephone Number (s)			
Position Applying For:	Wage Requirements	When can you start?	
Would you be willing to relocate? <input type="radio"/> Yes <input type="radio"/> No		Are you available to work overtime? <input type="radio"/> Yes <input type="radio"/> No	
Are you available to travel? <input type="radio"/> Yes <input type="radio"/> No		Are you available to work Saturdays or Sundays if needed? <input type="radio"/> Yes <input type="radio"/> No Which? _____	

Availability:

<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>
From:	From:	From:	From:	From:	From:	From:
To:	To:	To:	To:	To:	To:	To:

Do you have the right to be employed in the United States? <input type="radio"/> Yes <input type="radio"/> No	Are you currently serving in the National Guard or Reserves? <input type="radio"/> Yes <input type="radio"/> No
Did you serve in the military? <input type="radio"/> Yes <input type="radio"/> No If so, When?	How were you referred to Quick Build Truss Co.?
Have you ever been employed by Quick Build Truss Company? <input type="radio"/> Yes <input type="radio"/> No When?	Have you ever applied for employment at Quick Build Truss Company? <input type="radio"/> Yes <input type="radio"/> No When?
In case of emergency, notify: Name: Telephone Number: Relationship:	

	Name & Location	Yr Completed	Major Subject	Graduated?	Degree Received
High School				<input type="radio"/> Yes <input type="radio"/> No	
College or University				<input type="radio"/> Yes <input type="radio"/> No	
Other				<input type="radio"/> Yes <input type="radio"/> No	

Additional References:

Name	Company and Position	Relationship	Address and Phone #
1.			
2.			

EMPLOYMENT HISTORY

Begin with most recent or present employer.
 Give all the information requested below, even if duplicated on your resume.
 If your earning on previous jobs were a commission or other basis, estimate them on a weekly basis.
 You may include any verified work performed on a volunteer basis.

1. Company Name	Dates Employed From: _____ To: _____	Job Title
Address & Phone Number	Wages Start: _____ End: _____	Reason for Leaving
Major Duties:		Supervisor Name and Title:
2. Company Name	Dates Employed From: _____ To: _____	Job Title
Address & Phone Number	Wages Start: _____ End: _____	Reason for Leaving
Major Duties:		Supervisor Name and Title:
3. Company Name	Dates Employed From: _____ To: _____	Job Title
Address & Phone Number	Wages Start: _____ End: _____	Reason for Leaving
Major Duties:		Supervisor Name and Title:

Have you ever been convicted of a felony: Yes No

Have you been convicted of misdemeanor within the past 5 years? (Do not include a first conviction of drunkenness, simple assault, minor traffic violations, and affray disturbance of the peace.) If Yes, Explain.
 Yes No

An applicant for employment with a sealed record on file with the Commissioner of Probations may answer "No Record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "No Record" with respect to any inquire relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecutions.

I certify that the information given above is true and complete. I understand that misrepresentations and/or withholding of information with result in the rejection of this application or my discharge if discovered after employment begins. I authorize the company to make inquiries regarding my history and character of prior employers, schools, etc. And hereby release employers, schools, and individuals from all liability in responding to inquiries in connection with my application and release the company from liability with respect to such inquiries.

Quick Build Truss Company, Inc. will only hire individuals who can prove their identity and lawful eligibility to work in this country and all offers of employment will be contingent on their ability to do so.

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liabilities.

I understand that if employed, I will be an employee "at will" and may be terminated at anytime, with to without cause or with or without notice, at the option of either the Company or myself. I also understand that no representative of the Company has authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and that such agreement must be in writing. If I am employed, I agree to abide bye the Company's policies and rules, and procedures and any changes thereto.

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS

Signed _____

Date _____